

## Job description

	Conditions	Explanation
<b>Target Age</b>	kindergarten, elementary school, middle school, high school, university, or adults	In general, <b>Kindergarten classes</b> start at 9:30a.m and go to 2:30p.m and then again from 3:20p.m. to 6:00p.m.  <b>Elementary, middle and high school classes</b> start at 2:30 p.m. and end at 9 : 00p.m.  <b>University and Adults classes</b> usually have what is called a "split shift." The first session is from 5:30a.m to 9:00a.m. and the second session goes from 4:30p.m to 10:00p.m. Teachers have free time in the middle.
<b>Contract Period</b>	1 year	Most contracts run for one year and renewal is possible at the conclusion of the contract period.
<b>Monthly Salary</b>	2.0~2.4 million won	The standard working week is 30 hours per week (120 per month).
<b>Overtime Pay</b>	15,000 won~25,000 won per hour	Extra pay for exceeding 120 hours a month
<b>Tax</b>	income tax + residence tax (3.3% deduction from salary)	Taxes are automatically deducted from your paycheck.
<b>Paid Vacation</b>	10~14 days per year	In addition to weekends and national holidays, most academies have week-long summer and winter vacations.
<b>Airfare</b>	Roundtrip airfare	Airfare is paid by the school either in advance or the full amount is reimbursed upon arrival in Korea.
<b>Severance Pay</b>	One month's pay	At the successful completion of a contract, the school pays a bonus (severance pay) usually equal to one month's salary.
<b>Class Size</b>	between 8~15 students	How many students are in each class
<b>Pension and Health Insurance</b>	the company and the teacher each pay 50%	Pension money is paid into the National Pension Fund. Depending on your country of origin, you may be reimbursed the full amount upon your departure from Korea.
<b>Working Hours</b>	five days a week, may include Saturday classes	The number of hours you are required to be at work each day
<b>Accommodations</b>	studio, officetel, apartment (shared accommodation), villa (small apartment building), etc.	Most people in Korea live in some type of apartment complex. Depending on your academy's location, apartment types may vary.
<b>Apartment Management Fees and Utilities</b>	paid by teacher	Most apartments in Korea require residents to pay a management fee. Management fees pay for upkeep of common areas, security guards, public lighting, snow removal and so on.
<b>Apartment Furnishings</b>	bed, refrigerator, washing machine, AC, TV, closet, etc.	All academies provide basic furnishing for teachers.

\* The above description represents the average conditions at average private academies. Each academy's conditions may vary.

### **Airfare**

The employer agrees to provide the employee a round trip ticket to Korea. However, in the event the Employee fails to complete the full contract term, the employee agrees to reimburse the employer the cost of the paid airfare. (If you are already in Korea, then a single ticket to your country is provided at the completion of the contract)

### **Accommodation**

The employer agrees to provide housing (Single or shared accommodation) for the employee. The employee is not responsible for the payment of the rent, but the employee is responsible for paying his share of the utilities.

### **Working hours**

Most schools require you to work 120hrs per month. Generally classes are 40min in length, although some have 80min classes. Working hours vary a great deal from school to school. Some schools have kindergarten classes in the morning and some don't start until latter in the afternoon, but you can usually expect to work in between the hours of 9:30 to 8:00.

### **Duties**

Aside from teaching, you will be expected to prepare materials and lesson plans for your classes. As well as write monthly evaluations on your student's English abilities. You may also be required to help prepare for special activities such as Christmas or Halloween. Also many schools have weekly meetings which you will have to attend to discuss your classes, curriculum, special events or anything else involving ESL Teachers

### **Curriculum**

Your school will provide you with textbooks appropriate to the student's age and English level. Most textbooks cover conversation, grammar, reading comprehension, and pronunciation; using common everyday situations to present the material (i.e. at the Supermarket). Some schools follow a strict lesson plan for their program but most have a more flexible program, giving the teacher more freedom to present the material as they want. Generally though you will teach the material as it is presented in the teachers manual for that textbook.. A lot of the textbooks have flashcards and taps that go along with the books, as well as ideas for games and activities to help you out

### **Classes**

You will find yourself in front of a class of 5-12 students ranging in age from 5-14 (Kindergarten to Middle School). Kindergarten classes are generally in the morning and elementary and middle school classes are in the afternoon. You will share your classes with a Korean partner. Your partner can help you with your classes and clear up any miss communication between you and your students (Please note that you do not teach together at the same time)